

MINUTES OF ST. MATTHEW DVB MEETING

January 20, 2021

The January DVB ZOOM Meeting was called to order at 6:00 p.m. by Pastor Hugo. Pastor also lead the opening prayer.

Members present: Pastor Hugo, Mike Alm, Jason Zemke, Lisa Neaderhiser, Karrie Kikeh, Brad Cornelius and Teresa Anderson.

Motion made and carried to approve both the meeting agenda and the meeting minutes from November 2020. (The board did not meet in December)

Pastor led a team building exercise to help welcome new DVB member, Larry Betzold, in the form of a scavenger hunt. It was a fun way to learn something new about each member.

Nominations and approval made for the following DVB positions: President: Jason Zemke, Vice President: Mike Alm and Secretary: Teresa Anderson.

Motion made and approved to have Jim Geslin and Brian Maxwell perform an in-house financial audit. An audit has not been completed for several years and Jim and Brian volunteered to conduct.

Motion made and seconded to approve the expenditure of \$3000 of grant money for DCLC. The grant money will be used to purchase educational toys for the children.

Rather than have a special voters meeting to vote on the Synodical convention delay the DVB board has agreed to endorse whatever decision is made by the synod.

The board approved Sue Betzold and Karrie Kikeh to be signers on the Charles Schwab account.

Lisa Neaderhiser provided information regarding the Fellowship Hall updates: The painting has been completed and the carpeting is due to be completed this coming Friday and Saturday. Lisa has graciously agreed to paint the cabinets. Regarding the sound system - since the original bid was from July 2018, a new sound system bid is needed. A slight pricing increasing is anticipated, however Lisa will present the bid to the board for approval. When approved we will need to provide a 50% deposit and allow a 30 day working window.

Jason updated the board on Property Committee building items. Recently a fire inspection was conducted for St. Matthew and Micro is focused on resolving the inspection recommendations. The minor changes need to be completed within 30 days. Also, the Property Committee has identified priority projects needed for 2021. Capital projects included an air conditioning update that has a projected price tag of \$25K. Jason will provide pricing indications the board for the February meeting so we decide if we need to borrow money or do fundraising. Also identified as a priority item is the lower level carpeting outside the Fellowship Hall and the gym flooring.

Property Committee is also looking at long-term goals of the church and the property that we have. Keeping the St. Matthew Mission first and revenue second, the committee will review further to see what options we can consider in the future and present options to the DVB board.

Final agenda topic is staffing review. Pastor indicated the need to perform a top to bottom staffing review for St. Matthew. COVID has changed the way we operate and we may continue to be in the same COVID holding pattern for the remainder of the year. Also, the technology changes that COVID has brought about will not decrease once the worship goes back to "normal". With that in mind, the DVB board will need to review the staffing model with the assistance of others with perhaps a human resource background to assist with a reevaluation/restructure of current staffing. This will be the main topic of discussion for the February DVB meeting.

The meeting concluded with members sharing highs/lows with each other and a closing prayer provided by Pastor Hugo.

The next meeting scheduled for February 10, 2021 at 6:00 p.m.

Respectfully submitted,

Teresa Anderson