

# MINUTES OF ST. MATTHEW DVB MEETING

June 22, 2022

The May DVB meeting was held in person and called to order at 7:30 p.m. by President Jason Zemke.

Pastor Hugo led the opening prayer to begin the meeting.

**Members Present:** Pastor Hugo, Jason Zemke, Brad Cornelius, Lisa Neaderhiser, Brian McBroom, Mike Alm, Karrie Kiek, and Larry Betzold

A motion was made, seconded, and carried out to approve the agenda.

A motion was made, seconded, and approved for the April and May 2022 meeting minutes.

## Teaching Time- Pastor Hugo:

**Convention Feedback from Pastor and Karrie:** The district has rejected communion at home. Pastor Bill does not agree with this because about 30 of our members worship from home. Pastor Bill would like to write a letter to the district explaining his feelings and thoughts moving forward. He has the support of the DVB. Pastor Bill will draft a letter that will include the support of the DVB and their signatures.

**Staff Retreat:** The entire retreat was super groovy! The Chosen is the theme! The staff has a lot of great ideas! Chosen to be and Chosen to do Chosen to make a difference. What can we do in and around Columbia Heights?

**We need to continue to support all the wonderful things that they are doing to support the various ministries here at St. Matthew.**

**Pastor Bill has been elected as the new Circuit Visitor. He is waiting for more training. This is a service to 11 other churches in our district.**

## Staff Report – Pastor Hugo:

- Julie Allen: Continues to work 40 hours a week in the church office and 12 hours in the daycare
- Sarai: has been training members to run the video equipment when she is gone
- Julie S: continues to advertise DCLC. We have many openings this summer. We will have more students when school starts in the fall.
- Christine continues to mentor Julie S.

- Brenda: is excited about VBS but is frustrated with the lack of follow-up and contributions from the other groups.
- Carol: will be retiring in September a transition team has met twice. We have received some potential candidates from Concordia St. Paul. All the names came from Concordia Choral Department. This might more likely be an intern or a recent graduate. We are thinking about starting with a short-term contract as a buffer.
- Faustina: is super excited to take two chaperones and 10 children to the National Youth Gathering in Houston next month.
- Martin: Is in his final week. He does not know where he is going.

#### **Treasurer's Report/ Budget – Jason Zemke:**

- An anonymous gift was given in May of 10,000. We only brought in 20,000 dollars for the month of May. (30,000) total.
- Brian and Brad will look at employee Retention credit and gives us their feedback and see if we need to look into it further.
- An additional 1000 was deposited to use towards the fellowship hall
- We have 2000 dollars in general savings
- A motion was made to apply to the bank for a 50,000-dollar line of credit to help cover general expenses. The second motion was given and approved by all the board members.

#### Capital Projects:

There are no new projects at this time. The boiler is still our top priority

#### President's desk and Items discussed:

- Karrie will write a stewardship letter for July. Lisa Can do the August newsletter.
- Ben continues to be helpful.
- The staff spending freeze is still in effect.
- A motion was made to pull the 5000 CD out of the bank. This will help with expenses. There is a small penalty but well worth the immediate need to cover general expenses.
- Karrie conducted interviews with some members of the St Matthew community on the staffing model. Jim is doing the staff interviews. Brian will interview members of the DVB We hope to have everything completed by August.
- A motion was made to hire TEAM Clean and second. And was approved by the board. The same terms apply to TEAM Clean. They will begin in the middle of August
- Crystal Brutlag will give us a quote to set up the website and another bid to maintain it.

- The church itself does not have any added COVID concerns. Our COVID procedures have not changed.

The meeting concluded with Sharing and Caring time between members and a closing prayer provided by Pastor Hugo.

The next meeting will be on July 20, 2022

Respectfully submitted by Lisa Neaderhiser