

MINUTES OF St. MATTHEW DVB MEETING

May 18, 2022

The May DVB meeting was held in person and called to order at 6:00 p.m. by President Jason Zemke.

Pastor Hugo led the opening prayer to begin the meeting.

Members Present: Pastor Hugo, Jason Zemke, Brad Cornelius, Lisa Neaderhiser, and Brian McBroom. Mike Alm

A motion was made, seconded, and carried out to approve the agenda.

A motion was made, seconded, and carried out to approve the March 22, 2022 meeting. Lisa will email January and February Minutes to members and staff.

Teaching Time- Pastor Hugo:

The Next Theme: Chosen to be and Chosen to do Chosen to make a difference. What can we do in and around Columbia Heights?

Staff Retreat will be in June. The events and planning will be done around here and everyone will return home to sleep in their own beds.

Some staff feel that the other churches need to schedule their events around what St. Matthew is doing. Pastor Bill has been having some positive conversations with staff members moving forward.

VBS has been finalized to include Heights community church, St. Matthew, Gloria Dehi, and Ethiopian church in the last week of July at Mckenna Park.

Staff Report – Pastor Hugo:

- Julie is doing great, 40 hours a week for the church, 12 hours at the daycare
- Sarai is amazing and is always so flexible
- Julie S. Has about 2-3 tours a week
- Christine has been volunteering to mentor Julie S. It has been going well
- Brenda is excited about VBS.
- Carol is doing well.
- Faustina has finished her first year of teaching, She will graduate with a degree in special education
- Martin and Gloria Dei have merged with Royal Family (Liberian Church) Pastor Matthew Sefus will be the pastor when Martin leaves. He has 4-5 options in front of him right now. This should be planned to start August 1, 2022.
- Pastor Demalsch has a member of their church who is interested in studying Theology.

He needs some practice and a mentor. Pastor is not sure if is able to take this on or not.

Pastor Bill will have a meeting with Pastor Demalsch to meet ahead of time to get events on the Calendar. We need to set up the Master Calendar where everyone has access. In the future things may need to go through Julie Allen as the office manager to check availability.

Pastor Pedro has turned in all his dates through December. Pastor Venus is still here.

Treasurer's Report/ Budget – Jason Zemke:

- **transferred 13,000 from general savings**
- Giving is right where we need to be
- We had a large gift and 2 grants deposited last month
- Going into the next month we have general savings again
- Julie Allen's Computer needs to be replaced. The cost is 800 dollars. This Purchased was approved by the DVB board.
- Stewardship planning for the future needs to be addressed
- We had two families put a deposit down for the future
- There is a CD worth 5000 dollars that is coming due May of 2023. It is worth 5100 dollars right now.

Other Items to be addressed:

1. DCLC An employee quit two weeks ago. Finding employees for the future is challenging
2. Staffing: Karrie has worked on the interview questions for staff and the congregation. About what they are looking for and from their church staff and their church family. Karrie is hoping it can work in a google form.
3. Crystal Brutlag will help combine the church and DCLC website.
4. COVID update: Numbers are high, those that have been sick are not getting as sick and healing well.
5. Have Ben take a look at the stove to see if there is anything.
6. Mural 1000 1500
7. The cleaning Contract will be canceled and their services will end in the middle of August 2022. The board has reviewed the bids we have received a number of bids. The Property Facility's opinion is to go with Team Clean. Their Bid is \$2666. It is the highest but it is a large company with a good reputation. We may get our money's worth with them. After we find out the replacement strategy for a new cleaning service The board motioned to have the previous company terminated. The Motion was seconded and approved.
8. We will then look into a replacement service. The board has authorized Julie Allen to terminate the service.
9. Street assessments of 14,000 will be spread out over 10 years.

Capital Projects:

The boiler is still our top priority. We need to start getting bids for a 2023 project. This project will be over 100,000. We will need to start having conversations about where the money will come from. We need to show the congregation how energy efficient this will be and cost-efficient. We will save money in the long run. We may need to get a loan.

Presidents desk: Jason and Karrie. We need to figure out a more countable way to keep track of information.

Action items:

- Future way of keeping track of what we do as board members. Are to be working on
- Birthday cards
- News Scene Ideas
- Introduce daycare employees
- Pastor Demlaish will be introduced the next month

District south Convention is on June 9th

The meeting concluded with Sharing and Caring time between members and a closing prayer provided by Pastor Hugo.

The next meeting will be on June 22, 2022

Respectfully submitted,

Lisa Neaderhiser