

MINUTES OF ST. MATTHEW DVB MEETING

April 20, 2022

The April DVB meeting was held in Pastor's office and was called to order at 6:00 p.m. by President Jason Zemke.

Opening prayer was led by Pastor Hugo.

Members Present: Pastor Hugo, Jason Zemke, Karrie Kikeh, Brian McBroom, Mike Alm, Brad Cornelius and Larry Betzold

A motion made, seconded and carried to approve the meeting agenda.

Staff Report: Pastor Hugo

- Julie Allen is continuing to work with the new handy man to get caught up on the backlog of items that need addressing in the building. Julie is also not content with the current cleaning company and is starting to work with the property committee to pursue getting bids for new companies.
 - Carol is just finishing up with easter activities and getting ready for the musical that is 2 weeks away.
 - Brenda ran a successful good Friday even with a very good turnout.
 - Faustina is working with the youth and raising funds for the youth trip.
 - Sarai has everything setup to broadcast the Sunday service live on Facebook. Previous videos are also available to be watched on Facebook after the live feed is over, as well as posted on YouTube.
 - Kathy has been doing mostly parish nurse duties by phone.
 - Martin is working with the district to see what options there are after St. Matthews funding stops on June 3rd.
 - Daycare meeting on 4/25/22 to discuss how to boost enrollment as the daycare enrollment is down by about 4 children.
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- **Treasurer's Report: Jason Zemke**
 - **Income/Expense Report:** Giving for March was very close to the projected budget for giving. Daycare income has held steady for about the past 3 months. Although the daycare is still profitable it is currently bringing in less

than was originally budgeted due to the daycare having some open spots. Due to these open spots some funds have had to be transferred from general savings to pay for bills due to timing of giving and when bills are due. Infant spots are being held for upcoming new infants and once those spots are filled the daycare will be back to its projected income.

- **Stewardship Planning:** During the April 30 and May 1 service going to tell the congregation about the financial position and ask for continued giving. Also going to start printing off the Income and Expense report and distributing them into members mailboxes. If a majority of the reports end up being recycled will continue to brainstorm for new ideas for distribution.

Staffing Model Review: Karrie informed the DVB that the kickoff meeting went well and are having another meeting next week. After the follow up meeting they plan to reach out to church members for a 15-minute chat who whom the group thinks would provide thoughtful feedback. Going to chat with people with a diverse ages and experience and cast a wide net to get a good cross section of the community and church's population.

COVID Update: The numbers keep creeping up but are going to continue to keep things the way they are. Continue to encourage masks and have no handshakes during greeting time. Will do children's messages up front starting Sunday. Will continue to watch how numbers and hospitalization numbers are and adjust plans as needed.

Property-Facility Committee Report:

- Looking to upgrade the AV in the Fellowship Hall to make teaching more interactive for people online as much as the people that are able to attend in person.
- Saturday, April 23, is a spring-cleaning day with the backup date being May 30.
- Doing some restriping for additional accessible parking spots as there are not enough handicap stalls.
- City will be redoing some roads in the future and an assessment will be provided to St. Matthew to pay for our portion of the road.

- The cleaning services have started going downhill again and are not providing as well of a service when they first started. Julie is working on getting quotes from multiple different companies.

President's Desk:

- Sunday Service Times: Discussed Sunday service times as when Covid started we moved to summer hours with only one service time on Sunday. It was discussed that when Sunday services hits 80% capacity we would then look to move to two Sunday services again. At that point there would discuss if the early session would be how it previously was with being a more traditional service.

Newscene: Introductions for the daycare employees will start each month and teachers will be randomly selected for the Newscene articles.

The meeting concluded with Sharing and Caring time between members and closing prayer provided by Pastor Hugo.

The next monthly DVB meeting will be held May 18, 2022 at 6:00 p.m.