

# MINUTES OF St. MATTHEW DVB MEETING

November 17, 2021

The November DVB meeting held in Pastor Hugo's office and called to order at 6:00 p.m. by President Jason Zemke.

Pastor Hugo led the opening prayer to begin the meeting.

**Members Present:** Pastor Hugo, Jason Zemke, Brad Cornelius, Mike Alm, Karrie Kikeh, Lisa Neaderhiser, Larry Betzold and Teresa Anderson.

Sue Betzold also attended for a portion of the meeting to help with the budget review.

A motion made, seconded and carried to approve the agenda.

A motion made, seconded and carried to approve the October 19, 2021 meeting minutes as amended to include "generous giving" as a reason for our good financial position listed under the income/expense report.

**Teaching Time- Pastor Hugo:** Pastor used this time to discuss the possibility of St. Matthew becoming a partner with Pastor Demelash Yosef and the Ethiopian church. A consultant from L.I.N.C. (Lutheran Inner-City Network Coalition) will work with St. Matthew to help provide a detailed agreement on how St. Matthew and the Ethiopian Church can coexist. Rather than enter into a full partnership immediately, the L.I.N.C. consultant would provide contracts that would gradually allow us to merge as one congregation with the goal of shared Sunday School and shared Youth Groups and office space. We would begin by sharing space and slowly implement joint goals. The Ethiopian church would provide \$1500 of rent per month, which would bring additional income to St. Matthew.

Karrie Kikeh suggested that the same developed contract provided by LINC be modified to also use with the other current tenants of St. Matthew to replace the current building use agreement. The group agreed to pursue this action.

**Staff Report – Pastor Hugo:** The staff continues to remain focused and moving forward with their goals. Pastor expressed his thankfulness that he works with such a great staff.

Martin Cornes' contract with St. Matthew will conclude at the end of June 2022. Martin will be eligible to accept a call to a congregation after that time.

**Treasurer's Report – Jason Zemke:** The income/expense report year to date review indicates we are tracking along as budgeted. Daycare enrollment is up and future spots for couples who are currently pregnant are reserved.

**2022 Operating Budget:** The changes to the budget during the October DVB meeting were reviewed and clarified with Sue Betzold and the DVB group. A motion was made, seconded and carried to approve the budget which will be presented during the congregational meeting.

**2022 DVB Class/Terms/ Recruitment:** Two DVB vacancies will be voted on during the upcoming congregational voters meeting. The nominees are Jim Geslin, Brian McBroom and Jason Zemke.

**Staffing Model Review – Pastor Hugo:** No updates; however, with the opportunity to partner with the Ethiopian church we should now anticipate how this new piece factors into the staffing model duties. Mary Nehring, Jim Geslin and Karrie Kikeh will be the Staffing Model committee with Pastor overseeing. Karrie and Pastor will meet to outline the starting process for the committee.

**COVID Update – Pastor Hugo:** The number of COVID cases is on the rise again and we need to continue to be aware of the situation. With the beginning of Advent November 28<sup>th</sup>, it has been decided to not have Wednesday meals provided. Instead, Pastor will offer a Bible study between advent services (5:00 pm in person and 7:00 pm online) where people can bring their own brown bag supper while attending.

#### **Property-Facility Committee Report – Jason:**

- The new cleaning service - AF Residential and Commercial Cleaning LLC- has been hired with a 30-day trial in place. So far, this new cleaning service appears to be working out well.
- Jason presented the review of the Building Manager (Micro) contract as discussed by the Property -Facility Committee and then a motion was made, seconded and carried to terminate the contract with Micro. The contract will end in January 2022. Julie Allen is willing to take on coordination of repair work. She will receive a \$2.00/hr. pay increase as compensation for her increased duties.
- The pricing options for four snow plowing bids obtained by the committee were reviewed and a motion made, seconded and carried to use the vendor All-Metro Plowing for \$7,420 to plow all 4 lots before Sunday services for the winter season.
- The Property-Facility Committee Charter was reviewed and the committee is considering the priorities moving forward. They will focus on suggestions with one suggestion being the need for boiler work.

#### **President's Desk – Jason Zemke**

Reminder the 2021 Voter's meeting will be held November 21<sup>st</sup> at 11:30 both via Zoom and in person in the Fellowship Hall.

Also, Christmas decorating of the church will be held after Sunday service on November 28<sup>th</sup>. Due to the COVID situation, no meal will be provided. Looking for volunteers from the DVB board to help coordinate the decorating and several members are able to assist.

The meeting concluded with Sharing and Caring time between members and closing prayer provided by Pastor Hugo.

There will not be a scheduled DVB meeting in December, but rather a Christmas gathering to welcome new DVB members and Karrie Kikeh has volunteered to host. More details to follow.

The next meeting will be in January 2022 (date to be determined) at 6 p.m.

Respectfully submitted,

Teresa Anderson