

MINUTES OF ST. MATTHEW DVB MEETING

October 19, 2021

The September DVB meeting was held in Pastor's office and was called to order at 6:00 p.m. by President Jason Zemke.

Opening prayer was led by Pastor Hugo.

Members Present: Pastor Hugo, Jason Zemke, Karrie Kikeh, Larry Betzold, Mike Alm and Brad Cornelius

A motion made, seconded and carried to approve the meeting agenda.

A motion made, seconded and carried to approve the September 15, 2021 meeting minutes.

Staff Report: Pastor Hugo Staff is going swimmingly and everyone is accomplishing their goals developed during the prior retreat meeting.

Pastor Hugo met with Pastor Yosef (SP?) and had discussions on how they would like to be a partner with St. Matthew instead of just a tenant. They would like to participate in Sunday School as well as on Wednesday night activities. Their congregation has roughly 100 kids in their Sunday school and 40+ kids in their youth group. Pastor Yosef still has to work out some difference with key leaders and will continue to work with Pastor Hugo to develop how to phase in this new partnership. Some things they have requested would be some time to practice with their big choir, when their Sunday service would be and they would like one office within the church. This would also bring in additional income for 2022.

Treasurer's Report: Jason Zemke

- **Income/Expense Report:** Very similar to last months results. The PPP loan and the Daycare grants had been keeping us in a good financial position.
- **2022 Operating Budget:** A draft 2022 Operating Budget was presented and some of the notable changes would additional income from our new partner, cleaning costs increases due to new vendor, increased cost for the network adminstator which has not raised their rates in a very long time,

MicroCDM Property Management is no longer included in the budget and church staff will now manage what MircoCDM previously did.

As far as DCLC there was a 2% tuition increase proposed as well as an additional 4 kids included in tuition income proposal as they have the staff to support the additional kids.

Overall the proposed budget was a net zero for 2022 and will be finalized in November and present to the congregational voters meeting.

2022 DVB Class/Terms/Recruitment: Teresa Anderson and Jason Zemke will have their terms ending at the end of the year. They both should be eligible to run again. The rest of DVB members terms will not be up until 2022 and 2023.

Staffing Model Review: Pastor would like to create a team and take a step back and be involved at a higher level.

COVID Update: St. Matthews is following State of MN guidance and continue to have no food service for funerals and will continue to do individual communion. Masks are suggested for visitors and all daycare and church staff wear masks in the building.

Property-Facility Committee Report: Jason

- A new cleaning contract was signed with AF Residential and Commercial Cleaning LLC. MicroCDM will coordinate old cleaning to stop and the new company to start to make sure no lapse in cleaning services.
- Lower level flooring is completed.
- 11 people joined the fall clean up weekend and were very pleased with the amount of work that was accomplished.
- Snow removal bids came in higher than previous years. Previous guy is no longer in the business of snow removal and the property committee is continue to see what would work best.

President's Desk: Jason

- Newscene: Deadline is November 15 for the December issue and the DVB spotlight will be Karrie Kikeh. Discussed possibly having future spotlights on church staff that people would like to learn more about as well as possibly daycare staff.

The meeting concluded with Sharing and Caring time between members and closing prayer provided by Pastor Hugo.

The next monthly DVB meeting will be held November 17, 2021 at 6:00 p.m.