

MINUTES OF ST. MATTHEW DVB MEETING

September 16, 2020

The September DVB Meeting was held via ZOOM and was called to order at 6:00 p.m. by Brian Maxwell. Pastor Hugo led the opening pray for the group.

Members present: Pastor Hugo, Brian Maxwell, Jason Zemke, Mike Alm, Karrie Kikeh, Lisa Neaderhiser, Brad Cornelius and Teresa Anderson.

Motion made and carried to approve the meeting agenda.

Motion made and carried to approve the August 19th, 2020 meeting.

TEACHING TIME: Pastor Hugo

The September Kick off held in the parking lot was successful and there is excitement about the new theme of Re-boot: Reset, Refresh, Renew. With this excitement comes the realization that much hard work and persistence needed along with this new theme.

COVID has changed the way we carry out the mission of the church. Technology will be a necessary challenge to meet our needs of outreach. Challenges continue across the board for the staff and they are encouraged to be flexible and creative, however Pastor is looking to the DVB to set direction and policy in addition to support and encouragement to help with the unique challenges for the staff. We need to stress our focus. For example, Children's ministries and Choir need to keep the goal of making disciples the focus rather than just meeting to teach and sing. Going forward difficult decisions will need to be made regarding our focus of outreach and stewardship.

In order to move forward to address issues it has been decided that the DVB will hold an in-person workshop on October 3rd from 9am to Noon.

STAFF REPORT: Pastor Hugo

As mentioned, the staff would need to flexible, creative and willing to experiment as well as actively network within the community. Brenda is struggling with the Children's ministry – COVID is making this very difficult and she would welcome direction from the board for new ways to reach the children. Carol is flexible and adapting to the new worship situation. Kathy is limited on her 10 hours/per week and is totally dependent on the phone for her work. Faustina and Sarai are utilizing their networking skills and are making connections within the community. Julie S is being flexible with the challenges COVID is presenting within the daycare setting and Julie A is doing a great job juggling her office duties but will need assistance with QuickBooks. (As we did with Ruth, we will make the QuickBooks training available to Julie in the near future.) Vicar Martin will be ordained as Pastor at Gloria Dei in the near future and then will continue two years of classes under the mentorship of Pastor Hugo.

DISCUSSION:

TREASURER'S REPORT: Report reviewed and noted that we remain in a position of good standing. August saw incoming receipts of 60K – with 65K expenditure so approximately about 6K shortfall,

however we have not needed to dip into our cash reserve. It had been requested that the building fund spend \$1500/month for maintenance and that not be deducted from the maintenance line item but rather taken out of the St. Matthew fund and this was approved.

Budget: Staff will have budget numbers prepared for the board's next meeting for the 20/21 budget. The budget will be presented to the congregation at a voter's meeting to take place prior to the beginning Advent.

Another budget item we will need to discuss will be providing Pastor direction from the DVB for annual increase (cost of living) for the Synod. In the past, this has been a specific number and now Pastor has been giving a percentage range to approve.

SINGLE-SUNDAY WORSHIP: By default, we are continuing with a single 10:00 service on Sundays in addition to the 5:30 Saturday service due to the COVID situation. We discussed the importance of keeping some traditional hymns in the Sunday service and continue with the blend of traditional/contemporary styles. For now, we will continue as we have been over the summer months, but we will need to consider what our long-term single Sunday service will look like. We have fallen into a rhythm with regard to COVID cleaning after each service and have not encountered any real troubles.

PROPERTY-FACILITY COMMITTEE REPORT: Jason Z The PFC did not meet this month, but the committee owes the board a review of building manager, Micro, and review of the cleaning contract. The committee is going forward with the replacement of the boiler pump as was approved by the DVB in September. The Committee is compiling a list of the large capital projects for the future (the boiler for education wing, AC, gym floor, striping /repaving parking lot, elevator repair/replace are examples) and bring the prioritized list to the DVB in October. They will be requesting direction for how to fund the projects that may be in the range of \$350K per Jason's calculations.

FELLOWSHIP HALL REPORT: Lisa N. provided an update on the painting/carpet/audio schedule for the fellowship hall. There have been some delays, but we are still scheduled to have the painting completed after the first of the year followed by the carpet installation. Lisa will contact EMI to schedule a time to install the audio as well.

DCLC: Pastor: Daycare is now fully staffed, however are looking to hire one additional teacher so we have the ability take on more kids. The daycare is currently holding spots for several families who are expecting. The daycare operations are running smoothly and the children are returning after being down to 15 children due to COVID. Lisa N. reported that there might be an opportunity to collaborate with Hennepin Technical College to provide internships...more info forthcoming.

PRESIDENT'S DESK: Brian We need to have detailed focus on community outreach amid COVID-19. We missed an opportunity to include the community with our outdoor worship kick off in the parking lot. We will address more ideas during the upcoming workshop.

The meeting concluded with Sharing and Caring time and the next meeting will be held 10/21/20 at 6:00 p.m.

Respectfully submitted,
Teresa Anderson